



ESSEX CONSERVATION COMMISSION

Minutes for the Meeting of June 18, 2013

Commissioners:

Wallace Bruce, Chairman
Robert Brophy
Elisabeth Frye
Ted Marshall

James Richardson
Shirley Singleton
Samantha Stevens

Staff:

Deborah Cunningham
Administrative Clerk

*Absent

The Commission discussed possible violations at 153 Western Avenue and 138 Western Avenue. It was decided that the property owners would be contacted by letter first and asked to attend the next scheduled meeting. On a motion made and duly seconded, the Commission voted unanimously to authorize the Clerk to write and send the letters from the Commission.

The Commission reviewed a Request for a Certificate of Compliance for 29 Lufkin Point Lane. On a motion made and duly seconded, the Commission voted unanimously to issue the Certificate of Compliance.

The Clerk submitted a Line Item Transfer Form to cover telephone expenses. On a motion made and duly seconded, the Commission voted unanimously to approve the line item transfer.

The Chairman presented the minutes of the May 21, 2013 meeting to the Commission. On a motion made and duly seconded, the Commission voted unanimously to accept the minutes.

On a motion made and duly seconded, the meeting was adjourned.

Approved: Essex Conservation Commission

Prepared by: Deborah Cunningham, Administrative Clerk